

ARMELLA ARMS II CONDOMINIUM ASSOCIATION

Owner/Tenant Profile Sheet

Please fill in this form completely and return to Realty One Property Management within 10 days for each new lease. This information will help us in handling Association Business, contacting owners and residents in case of emergency, scheduling work in the community and identification. *This information is **not shared** and used only by the Association.* Please print or type information. We appreciate your cooperation.

UNIT ADDRESS: _____
NAME OF OWNER: _____
Owner's Home Phone: _____ Cell Phone: _____
Owner's Work Phone: _____ E-Mail: _____
Mailing Address
(if different from above): _____

WHEN PROPERTY IS LEASED OR RENTED. (Note: HOA regulations prohibit leases/rentals for less than six months. Airbnb and VBRO-type rentals are prohibited.)

Start Date of Lease _____
Lessee/Renter #1 Name: _____
Lessee/Renter #2 Name: _____
Lessee/Renter #3 Name: _____
Including the above, Number of: _____ Adults _____ Children living in the home
Lessee/Renter #1 Phone: _____ E-Mail: _____
Lessee/Renter #2 Phone: _____ E-Mail: _____
Lessee/Renter #3 Phone: _____ E-Mail: _____

If Applicable: Name, address and phone of owner's property manager for this unit:

OWNER STATEMENT: This lease agreement (if applicable) is in compliance with the governing documents of the Association and the laws of the City of Arvada and Jefferson County. I have provided the tenant with copies of the Rules and Regulations and have informed the tenant that the lease is subject to the provisions of the Rules and Regulations and the Governing Documents. It is the owner's responsibility to notify the association when changing tenants and for tenants to abide by the Association's Declarations, Policies, Regulations and Rules, which are also posted online at www.ropmco.com.

Signature of Owner Date

LESSEE/RENTER ACKNOWLEDGEMENT: I understand that my lease/rental agreement is subject to the provisions of the Rules and Regulations of the Governing Documents of Armella Arms II Condominium Association. Failure to comply with these rules may lead to warnings, fines or early termination of the Lease Agreement.

Signature of Lessee/Renter #1 Date Signature of Lessee/Renter #2 Date

Signature of Lessee/Renter #3 Date

Key Parking Information: The Association's Declaration says the number of parking spaces for each Unit is 2 marked spaces. If a owner/tenant has more cars than they have exclusive parking spaces, they must park along public streets. Owners/Tenants cannot park in guest spaces or in any neighbor's parking spaces. The Association's Declarations prohibit trailers, boats, recreational vehicle (RV's) and other forms of transportation. Parking in prohibited areas and fire lanes will result in immediate towing.

Littering, unclean patios, hording, late-night noise and storage of combustible materials may result in warning letters and fines.

A **nuisance** may be declared if a complaint is filed for excessive noise or smoking. Fireworks are strictly prohibited by Arvada and the Association rules.

Landlords are responsible for smoke detectors, carbon-monoxide detectors and fire extinguishers in accordance with City and County regulations.

AUTOMOBILES that will be parked regularly in designated spaces:

Make and Model _____ License Plate No. _____ Color _____ Year _____

Make and Model _____ License Plate No. _____ Color _____ Year _____

PETS must be in compliance with Arvada and HOA regulations:

Dog _____ Breed _____ Color _____ Rabies Tag # _____

Dog _____ Breed _____ Color _____ Rabies Tag # _____

Cat _____ Breed _____ Color _____ Rabies Tag # _____

Cat _____ Breed _____ Color _____ Rabies Tag # _____

NOTE: Pets must be leashed when outside. Pet waste must be picked up immediately and disposed of properly. Barking dogs may be deemed a nuisance if they disturb neighbors. Aggressive dogs are not recommended. All residents must follow the Association's Pet Policy as well as Arvada pet regulations.

In case of emergency notify: (Name) _____ (Phone#) _____

*Please mail this completed form to:
Realty One Property Management, Inc. 1745 Shea Center Dr. Ste 400, Highlands Ranch, CO 80129
Incomplete forms will be returned to the owner for missing information to be supplied.*

*For additional information, call or e-mail James L. Robson, CAM, GRI, Property Manager,
at (303) 834-0311 or jrobson@ropmco.com
For additional information, visit the Association's web site: www.ropmco.com*

ADDITIONAL INFORMATION MAY BE PLACED HERE